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- Staffing: philosophy, staffing study, norms, activities, patient classification system, scheduling
- Human resource management: Recruiting, selecting, deployment, retaining, promoting, super annuation, etc.
- Budgeting: Concept, principles, types, cost benefit analysis, audit
- Material management: Equipment and supplies
- Directing process (Leading)
- Controlling: Quality management
- Program Evaluation Review Technique (PERT), (Bench) marking, Activity Plan
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Unit III

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- Human resource management: Recruiting, selecting, development, retaining promoting, super-annuation, etc.
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- Patients/population assignment and nursing care responsibilities
- Staff development and welfare
- Budgeting: Proposal projecting, requirement for staff, equipments and supplies for hospital and patient care units.
- Emergency and disaster management.
- Material management Procurement inventory control, auditing maintenance in hospital and patient care
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Supervision and Guidance, Implement Standards Policies, Processors and Practices

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Unit VIII

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